



## **MEETING MINUTES**

### **MENTAL HEALTH BOARD**

Thursday, April 11, 2019 7:00 PM

Lorraine H. Morton Civic Center, 2100 Ridge Avenue, room 2402

Members Present: J. Sales, S. Johnson, R. Feiler, I. Ziaya, J. Haimes, G. Carpenter, K. Ruetzel

Members Absent: none

Staff: J. Wingader

Presiding Member: J. Sales, Board Chair

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#### **Call to Order / Declaration of Quorum**

Chair Sales declared a quorum and called the meeting to order at 7:03 pm.

#### **Approval of MHB Minutes of March 14, 2019**

Ms. Johnson moved approval of the March 14, 2019 minutes, seconded by Mr. Carpenter; a voice vote was taken and the minutes were unanimously approved.

#### **Public Comment**

Lindsay Percival, Executive Director of Learning Bridge provided newsletters.

#### **Review of ZoomGrants Application**

Chair Sales introduced the ZoomGrants application for review and the addition of the question "Explain how program meets priorities of source/sources of funding." There was discussion about the application process, pre-application meetings and how information appeared in the application. It was confirmed that City, CDBG and Mental Health Board priorities could be included under the Documents tab and that a score question could reference the new question specifically. Members discussed the question and agreed that it should appear in the LOI. There was discussion about how the inclusion of the question in the LOI would impact the application process. There was discussion about key deadlines and information provided at mandatory pre-application meetings.

Members requested that staff consider changing the LOI due date to July prior to the July MHB meeting. This would provide the Board opportunity to review LOIs prior to full applications being submitted. Staff confirmed that, if review of LOIs were to result in applicant disqualification the review would have to take place in a public meeting. Members noted the benefit to notifying applicants of ineligibility prior to submission of the full application in August. Staff agreed to relay request and return to the Board with additional information. Members asked about additional changes to the application. Staff stated that the demographics chart under the Program Outcomes tab would be removed. No other revisions to questions or any other parts of the the application were suggested.

#### **Liaison Reports**

Ms. Johnson reported about The Harbor and Childcare Network of Evanston. Ms. Ziaya requested to report in May.

#### **Chair Report**

Chair Sales asked for volunteers to act as liaisons to North Shore Senior Center, Northwest CASA, PEER Services and Metropolitan Family Services. The following liaison assignments were made: Ms. Ziaya was assigned to North Shore Senior Center, Ms. Johnson was assigned

to Northwest CASA, Mr. Carpenter was assigned to PEER Services, and Chair Sales assigned herself to Metropolitan Family Services. Chair Sales discussed the increase in national rates of suicide in younger populations and the lack of mental health services for youth available in Evanston. She noted recent school district meetings about bullying and the recent suicides of ETHS and NU students. She encouraged members to consider this issue when determining funding priorities. She also reported her involvement with LAN 40, described program goals, and encouraged additional involvement by Board members. Ms. Johnson and Ms. Ruetzel identified the slate of new officers, nominating Ms. Sales as Chair and Ms. Feiler as Vice Chair. No additional nominees were suggested by other members.

**Staff Report**

Staff provided information about the Social Services Core Committee including composition, purpose and upcoming meetings.

**Adjournment**

Ms. Haimes moved to adjourn the meeting, seconded by Ms. Johnson. The meeting adjourned at 9:07 pm.

Respectfully submitted,  
Jessica Wingader  
Grants and Compliance Specialist